



CASSOWARY COAST REGIONAL COUNCIL

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As-constructed Drainage Plan Search Request Form – 2024/2025

PLEASE CAREFULLY READ THE FOLLOWING BEFORE PROCEEDING WITH THIS SEARCH

Council makes no guarantee that every property has a plan on file, therefore plans are ordered at your own discretion.

This search fee is non-refundable and must be paid prior to the search being conducted.

PLEASE ALLOW FIVE BUSINESS DAYS.

Disclaimer: While every care is taken to ensure the accuracy of this data, the Cassowary Coast Regional Council makes no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibilities and all liabilities (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. The customer must verify the accuracy of the data before placing reliance on the data.

Applicant details

Note: the applicant is the person responsible for making the application. The applicant is responsible for ensuring the information provided on all Cassowary Coast Regional Council application forms is correct. Any approval that may be issued as a consequence of this application will be issued to the applicant. The applicant may be, for example, the driver of extraordinary traffic on a local government road.

Applicant's name:	Title	First name	Surname
Applicant's phone:			
Applicant's email:			
Contact number/s:			
Postal address:			

Site Details

Property address:		
Property description: (lot and plan)	Lot No.	Plan No.
Name of owner of property if not the applicant: (e.g. company)		

Applicant's Declaration

By making this declaration, I declare that all information in this application is true and correct.
Note: It is unlawful to provide false or misleading information.

Payment options

In person	As of 1 July 2022, Cassowary Coast Regional Council will no longer accept payments by cash or cheque at Customer Service Centres, and other Council run facilities. You can pay via EFTPOS at the Customer Service Centres between 8:30am to 4:30pm Monday, Tuesday, Thursday & Friday; and 9:30am to 4:30pm on Wednesdays (excluding public holidays).
Over the phone	<input type="checkbox"/> Please tick if you would like to pay by credit card and an officer will call you to take payment after your application form is received.
By BPay	<input type="checkbox"/> Please tick if you would like an invoice to be emailed so you can pay by BPay.

OFFICE USE

Application ID	Cashier Initials	Fee	Date	Receipt Number
CAC / _____		\$32.00		