


	<p>CASSOWARY COAST REGIONAL COUNCIL          PO Box 887, 70 Rankin Street          INNISFAIL QLD 4860</p> <p>E: <a href="mailto:enquiries@cassowarycoast.qld.gov.au">enquiries@cassowarycoast.qld.gov.au</a>          P: <b>1300 763 903</b>          W: <a href="http://www.cassowarycoast.qld.gov.au">www.cassowarycoast.qld.gov.au</a></p> 										
<p><i>Public Health          (Infection Control          for Personal          Appearance          Services) Act 2003</i></p> <p><i>Step 1:          Module Code: Plus          Primary          Group:PersAppear          Primary Category:          Select applicable</i></p>	<p><b>APPLICATION FOR LICENCE TO CARRY OUT          BUSINESS PROVIDING HIGHER RISK PERSONAL          APPEARANCE SERVICES</b></p> <p><b>To:</b> Chief Executive Officer, Cassowary Coast Regional Council</p> <p><b>THIS APPLICATION WILL BE CONSIDERED AND ASSESSED WHEN          PAYMENT AND COMPLETED APPLICATIONS HAVE BEEN RECEIVED</b></p> <p><b>In order for your application to be assessed you must:</b>          Complete all relevant sections; provide all supporting information referred to          on this form, and submit with the relevant fee.</p> <p><b>For premises where tattooing will be conducted,</b> please contact the          Office of Fair Trading to obtain all necessary licences under the <i>Tattoo          Parlours Act 2013</i> before proceeding with this application.</p> <p><b>For New Premises Only</b></p> <ul style="list-style-type: none"> <li>It is recommended that you submit your completed application to be          considered at least <b>40 days</b> prior to the proposed date on which the          business is to be operated, and</li> <li>Two (2) copies of a Floor Plan, drawn to scale not less than 1:100,          showing details of the layout of all equipment, fixtures and fittings in          a bird's eye view (looking down on the premises). Details of hand          washing areas and cleaning sinks should be provided including the          dimensions or the size and depth of the sink. The floor plan should          also indicate the type of materials and finishes used on equipment,          fixtures, fittings, floors, walls and ceilings (such as stainless steel or          laminated work benches, walls and ceilings finished in a high gloss          paint and ceramic tiled floor with epoxy grouting). This information          can be noted on the plan's legend.</li> </ul>										
<p><b>Section 1</b></p> <p><i>Step 2:          Description – Who -          Trading name/applicant          name - Where -          Proposed location of          activity - What-          Application for Personal          Appearance Services</i></p>	<p><b>Application Type (tick each applicable)</b>  <b>Application is for :</b></p> <table border="1"> <tr> <td>New Licence - Fixed Premises</td> <td><input type="checkbox"/></td> </tr> <tr> <td>New Licence - Mobile Premises</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Renewal of Licence</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Amendment of Licence</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Additional Inspection</td> <td><input type="checkbox"/></td> </tr> </table>	New Licence - Fixed Premises	<input type="checkbox"/>	New Licence - Mobile Premises	<input type="checkbox"/>	Renewal of Licence	<input type="checkbox"/>	Amendment of Licence	<input type="checkbox"/>	Additional Inspection	<input type="checkbox"/>
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<p><b>Section 2</b></p> <p><i>Step 4:          Associated Names –          Applicant Name          Under the Corporations</i></p>	<p><b>Applicant/s Details</b></p> <p>Name/s of Applicant (Individual Proprietor or Corporation)</p>										

<i>(Queensland) Act 1991</i>	For Corporations - Please list all the Directors Name/s
	Address (includes the Corporation's registered office)
	Telephone: <span style="float:right">Mobile:</span>
	Email:
	Contact for this application:
	Telephone: <span style="float:right">Mobile:</span>
	Email:
<b>Section 3</b>	<b>Business Details</b>
	Please identify the trading name of the business:
<i>Step 3: Primary Property</i>	Please provide the location address of the premises: (If applicable - include name of shopping centre, or if mobile vehicle/trailer, the address where it will be stored)
<i>Real Property Description - refer to Rates Notice</i>	
	Please provide Lot on Plan:
	Please provide the registration number of vehicle:
	Postal address for documentation:
	What are your proposed days and hours of operation (e.g. 10 am – 10pm Monday - Friday)
<b>Section 4</b>	Provide a list of all persons who will be carrying out Higher Risk Personal Appearance Services
	1.
	2.
	3.
	<p>Note: Every person who physically carries out Higher Risk Personal Appearance Services must have achieved the competency standard <i>HLTIN402B - Maintain Infection Control Standards in Office Practice Settings</i>. Evidence that shows each of the persons listed above has achieved this competency standard must be provided before a licence can be issued.</p>
<b>Section 5</b>	<p>Has the applicant<sup>1</sup> been convicted (or found guilty) of any of the following offences<sup>2</sup>?</p> <p>Please Tick Yes <input type="checkbox"/> No <input type="checkbox"/></p> <ul style="list-style-type: none"> <li>• An indictable offence (Drink driving and minor traffic offences are not indictable offences)</li> <li>• An offence against the Public Health (Infection Control for Personal Appearance Services) Act 2003 or a corresponding law<sup>3</sup></li> </ul>

	<ul style="list-style-type: none"> <li>An offence, relating to the provision of personal appearance services, against an Australian or foreign law</li> </ul> <p>Has the applicant held a licence under the Public Health (Infection Control for Personal Appearance Services) Act 2003, or a licence or registration under a corresponding law, which was suspended or cancelled? Please tick <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Has the applicant been refused a licence under the Public health (Infection Control for Personal Appearance Services) Act 2003, or a licence or registration under a corresponding law? Please tick <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Has the applicant had an application for the registration of an establishment refused under the Health Regulation 1996? Please Tick Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Has the applicant had an application for the registration of an establishment refused under the Health Regulation 1996? Please Tick Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Has the applicant had an application for the registration of an establishment suspended or cancelled under the Health Regulation 1996? Please Tick Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><i><sup>1</sup>Includes a corporation's executive officer...<sup>2</sup>You are not required to give details of convictions for which the rehabilitation period under the Criminal Law (Rehabilitation of Offenders) Act 1986 has expired and not revived under section 11 of that Act...<sup>3</sup>A "corresponding law" is an Australian or foreign law that provides, or provided, for the same matters as the Public Health (Infection Control for Personal Appearance Services) Act 2003.</i></p>										
<p><b>Section 6</b></p>	<p>State the type of Higher Risk Personal Appearance Service you intend to provide:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> <tr><td style="height: 20px;"> </td></tr> </table>										
<p><b>Section 7</b></p> <p><i>Step 6: Charges – Select applicable category denoted in Step 5.</i></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #0070C0; color: white;"> <th colspan="2" style="text-align: left; padding: 5px;"><b>Fee Schedule 2024 - 2025</b></th> </tr> <tr> <td colspan="2" style="padding: 5px;"><b>The term of an annual licence fee applies from 1st October to 30<sup>th</sup> September each year. Note: there are no pro rata charges.</b></td> </tr> <tr> <td style="padding: 5px;">Initial Application and Licence</td> <td style="text-align: right; padding: 5px;">\$453.00</td> </tr> <tr> <td style="padding: 5px;">Annual Renewal Licence</td> <td style="text-align: right; padding: 5px;">\$411.00</td> </tr> <tr> <td style="padding: 5px;">Additional inspections for non-compliance</td> <td style="text-align: right; padding: 5px;">\$242.50</td> </tr> </table>	<b>Fee Schedule 2024 - 2025</b>		<b>The term of an annual licence fee applies from 1st October to 30<sup>th</sup> September each year. Note: there are no pro rata charges.</b>		Initial Application and Licence	\$453.00	Annual Renewal Licence	\$411.00	Additional inspections for non-compliance	\$242.50
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<p><b>Section 8</b></p>	<p>Name:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 30px;"> </td></tr> </table> <p>Licence Number:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 30px;"> </td></tr> </table> <p>I / We declare that the information provided by me in this application is true and correct and I consent to the making of enquiries and exchange of information with authorities of any Local, State/Territory or Commonwealth department in regards to any matters relevant to this application.</p>										

	Print Name				
	Signature by or for Applicant:				
	Date:				
<b>Office Use</b>	Cashier Initials	Fee Paid	Date	Receipt Number	Application Number

**Cassowary Coast Regional Council – Information Privacy Statement:**

The Cassowary Coast Regional Council respects your privacy. Your personal information has been collected for the purpose of assessing your Application to Carry on Business Providing Higher Risk Personal Appearance Services including New, Renewal & Amendment. The collection of your information is authorised under the Public Health (Infection Control for Personal Appearance Services) Act 2003. Your personal information will not be disclosed to any other person or agency unless you have given your permission or Council is required to do so by law. You may apply to access this information on the appropriate form obtainable from Council Website at any time.